

Health and Human Services Master Plan Steering Committee

Location: United Way	Meeting Date and Time: 12/6/2016, 9-10:30		
Chairperson: Carrie Hussey	Recorder: Dianne Nugent		
Membership Attendance:			
	Vikki Carpenter	P	
Glama Carter	P	Vicki Scanlon	P
Tom Rice	P	Lori North	P
Bill Little	P		
See Stakeholder sign-in			
<i>Key = P(Present) A(Absent) E(Excused)</i>			
		Guests	

Purpose of Meeting: Plan for Dec. 6, 2016 Stakeholders meeting

ISSUE	ACTION PLAN	PERSON RESPONSIBLE	TARGET COMPLETION DATE	STATUS: a. Completed b. Discontinued c. In Progress d. Referred To
Introductions	Reviewed the history/development of Together Charlotte (TC) Thanks to contributions made by Bill Little	Vikki		A
Review of "A Community Framework for Action"	- Suggestions made to include the "bubble" diagram of stakeholder organizations in the document along with changing "churches" to "faith-based organizations" and "Charlotte County Public Schools" to "Pre-K to Higher Education". Requested timeline include January meeting with State legislative representative and include the document in the Framework. Electronic updates will be made and sent to Stakeholders	Lori Dianne Carrie		A A C
Steering Committee	- Requests for Stakeholders to consider expanding representation and to include youth, media, and religious organizations - Will forward policy recommendations to the Stakeholders - Advocate for changes - Serves as an "Executive Committee"			
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Stakeholder	<ul style="list-style-type: none"> - Present issues, policy recommendations to local and State legislative committees, BOCC, City of Punta Gorda, School Board. - Consider going as a group to Tallahassee annually to give voice and strength to local issues - Serve as a “Board of Directors” to ratify recommendations of the sub-committees - Ratified the “A Community Framework for Action” document 			
Committee Membership	<p>Requests to consider membership on Steering Committee</p> <ul style="list-style-type: none"> o Ministerial Association – Rev. Closner o Private Sector – Bank, Cheney Bros. o Youth – Jr. Leadership Charlotte, Rotary Club Youth representative, Model UN o School system o Ambitrans – Vanessa Grant Oliver 			
Homework	<ul style="list-style-type: none"> - An email will be sent requesting Stakeholders to submit names of people in their organization who would best serve in the Communications/Education, Plans, and Data subcommittees along with the Steering committee. There will be a two-week turnaround time - A Survey Monkey will be sent in January requesting Stakeholders prioritize issues using the Framework as a reference document 	<p>Tom</p> <p>Vickie Scanlon</p>		<p>C</p> <p>C</p>
Meeting dates	<p>Steering Committee – January 13, 2017 at United Way All subcommittees – Feb. 8th, 2017</p>			